



Infectious Disease Sub Plan COVID19 Universal Protocol

Purpose: To prevent transmission of COVID19 during a public health emergency.

Preparation:

1. Review COVID19 Universal Protocol.
2. Obtain necessary supplies.
3. Register / RSVP as appropriate.

Equipment:

1. COVID Prevention Kit: with supplies and equipment to include: masks (minimum #15), hand sanitizer (1 bottle)

Staffing:

1. Staff member assigned the responsibility for Universal Protocol
2. Lay leader assigned the responsibility for Universal Protocol

Universal Protocol

1. We plan ahead with scheduling, registrations or RSVP's to prepare.
2. We wear masks when we are around others. It is our expression of love of our neighbor during this pandemic.
3. We check temperatures before serving and we ask everyone to check their temperature before coming.
4. We ask screening questions:
 - a. Fever in the last 24 hours, new or worsening cough, congestion or runny nose, shortness of breath, headache, sore throat, fatigue, muscle or body aches, nausea or vomiting diarrhea and/or new loss of taste or smell.
 - b. Have you been around anyone who has tested positive with COVID19 in the last 10 days?
5. We wash our hands per CDC guidelines with soap & water for 20 seconds and/or use hand sanitizer.
6. We observe 6 ft physical distancing.
7. We clean and disinfect after using spaces and equipment.
8. Our facility team members clean and disinfect our church building from top to bottom on a daily basis.

Universal Training (using CDC videos and standards)

- How to wear masks
- How to wash hands
- How to take temps
- How to put on, take off and use gloves (for groups using gloves)

Taking a client's temperature using a temporal thermometer.

Temporal thermometers use an infrared scanner to measure the temperature of the temporal artery in the forehead. Temperature takers should keep as much distance from persons as they can, wear a cloth face covering and provide one to the client to wear, wash their hands with soap and water or use alcohol-based hand sanitizer (at least 60% alcohol) regularly, and use gloves if available.

To use thermometer:

1. Turn on the thermometer.
2. Hold the thermometer a few inches away from the person's forehead.
3. Remove the thermometer and read the number:
 - **Fever:** Any temperature 99.4 F or greater is considered a fever.
 - **No fever:** People with temperatures at or below 99.3 F may continue.
4. Clean the thermometer with an alcohol wipe (or isopropyl alcohol on a cotton swab) between each client. You can reuse the same wipe as long as it remains wet.

Infectious Disease Sub Plan Temperature Elevation Form

Note: Infrared Temperature parameters: Temperature in degrees Fahrenheit must be 99.3 or below. A temperature of 99.4 or above is considered a temperature elevation.

1. Name of person with temperature elevation:

2. Infrared thermometer temperature recorded in degrees Fahrenheit: _____

3. Date of temperature : _____

4. Time temperature taken (use military time):

5. Name of person monitoring temperature:

6. Name of Senior Pastor notified of temperature elevation:

7. Date and time temperature monitoring form submitted to Senior Pastor:

8. Additional Information: _____

UNIVERSAL TRAINING

The following video training clips are CDC created (trusted source) and very brief.

Those marked with an asterisk * are mandatory before working or serving. All are available and completion is validated via The Hub. The others listed are helpful and will increase knowledge and effective prevention, mitigation and communication.

Total time required to watch the required videos: < 15 minutes

* How Does COVID19 spread in a community (2:36)

<https://bit.ly/37FtOKP>

* Symptoms of COVID19 (0:21)

<https://www.youtube.com/watch?v=7zzfdYShvQU>

* How to Wash Your Hands (1:00)

<https://bit.ly/37C78uM>

* Wearing a Cloth Face Covering (1:34)

<https://bit.ly/30MEhCO>

* COVID19: Managing Anxiety and Stress (2:15)

<https://www.youtube.com/watch?v=BTx1vELv7zU>

COVID19: What Older Adults Need to Know (2:25)

<https://www.youtube.com/watch?v=TjcoN9Aek24>

Donning Personal Protective Equipment (PPE) (4:16)

<https://www.youtube.com/watch?v=of73FN086E8>

Putting on PPE

Doffing Personal Protective Equipment (PPE) (3:27)

<https://www.youtube.com/watch?v=PQxOc13DxvQ>

Taking off PPE

RESOURCES for you to access and refer to during COVID19

Tennessee Pledge: Reopening Tennessee Responsibly

The “Tennessee Pledge” is a plan to help Tennesseans return to work in a safe environment, restore their livelihoods and reboot our state’s economy.

https://www.tn.gov/content/dam/tn/governorsoffice-documents/covid-19-assets/Pledge_General.pdf

Houses of Worship

<https://www.tn.gov/content/dam/tn/governorsoffice-documents/House%20of%20Worship%20Guidance%20FBCI.pdf>

Guidelines for In-Person Worship and Ministry during COVID19

Tennessee-Western Kentucky Conference of the United Methodist Church

<https://twkumc.org/wp-content/uploads/2020/05/Guidelines-for-In-Person-Worship-Ministry-during-COVID-19-TWKUMC-5-20-2020.pdf>

Homeless Shelter Screening Process

<https://www.cdc.gov/coronavirus/2019-ncov/community/homeless-shelters/screening-clients-respiratory-infection-symptoms.html>

CDC Guidelines for Faith Based Communities (our measuring stick)

<https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/index.html>

Checklist for Faith Based Organizations (our basic minimum checklist)

<https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/checklist.html>

Center for Disease Control (CDC) COVID19 Information (empowered to access information)

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

Tennessee Dept of Health (empowered to access updates and information)

<https://www.tn.gov/health/cedep/ncov.html>